There is a subfonds devoted solely to photographs and another for audio-visual material. The photographs are in folders, and those folders have subject headings to note significant individuals, organizations, or events captured in those photos. For purposes of this Collection, significant individuals are NEA staff, celebrities, and politicians, while significant organizations are NEA affiliated groups, including state and local affiliates. If you are looking for a photo of a specific individual, you can find the subject headings under each folder title in the finding aid. You can also contact the archivist at smallen@gwu.edu for assistance. The audio-visual material comes in a wide variety of formats; various sizes of film, magnetic tape, cassettes, and pressed recordings. We do not have the machines to play all formats. In the finding aid, there is a note mentioning what format the recording is on. This allows to know if we can play or copy the material before requesting it from our offsite storage facility.