Organizing, Sharing, and Storing your Citations: Ever lost a citation? Can’t remember what year it was from? Try using one of these products to keep track of everything.

**Refworks:**
- Brought to you by Gelman, but you can use it after you graduate!
- [http://libguides.gwu.edu/citing](http://libguides.gwu.edu/citing)

**Zotero:**
- Free for anyone to use
- [https://www.zotero.org/](https://www.zotero.org/)

**Mendeley:**
- It’s like Social Networking for your articles

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Library Basics:

Library Homepage: library.gwu.edu

Getting Research Help:
- Ask Us: http://library.gwu.edu/help/reference/ask-us
- One-On-One Research Appointments: http://gwu.mywconline.net/
- How Do I?: library.gwu.edu/howdoi

Subject Databases:
The Subject Databases link from the GW Libraries homepage leads you to where all of our electronic databases and resources are listed and linked. Once you pick a database, you can do a topic search for articles, chapters of books, and dissertations. If you’re off campus, you’ll need to sign in with your netid and password.

Journals:
The library subscribes to many electronic journals. Use the Journals tab on the GW Libraries homepage, to find out which journals we have access. Keep in mind, because it is merely a listing of all the journals to which we have access, it is not searchable by topic.

Catalog:
The Catalog tells you what Gelman owns. It also includes eight other area university libraries. You can request items via CLS from those libraries and get them at Gelman in 2-4 days.

Consortium Loan Service (CLS) Requests:
You may request books and articles from the Consortium that Gelman doesn’t own or our copy is checked out through the Catalog. If the book is available from another university, click on the “Request” link. These requests take 2-4 days to arrive to Gelman.

Interlibrary Loan (ILL):
You may request books and articles that aren’t available in the Consortium. These items take between 4-10 business days to arrive. library.gwu.edu/services/interlibrary-loan

Finding Articles on a Topic:

Subject Databases:
- Eric (EBSCO)
- PsyclInfo
- Sociological Abstracts
- Education Source
- Dissertations and These Online
- PolicyFile
- ABI/Inform Complete

Searching Tips:

Using Descriptors:
Descriptors (sometimes called Subject Headings) are terms that are used to describe articles within a database. They provide a consistent way to find articles that are about the same topic.

Don’t Limit to Full-Text:
The FindIt button may connect you to the Full-Text in another database. And failing that, will connect you to either CLS or ILL

Explore Other Perspectives:
Other disciplines and perspectives do care what’s happening in Education. Try thinking outside the box and asking yourself, “Who else cares about my topic?”

Don’t Spend Hours Being Frustrated While Researching:
Contact a librarian, via chat, email, or an appointment. We’re here to help you. So get in touch!

Citation Chasing, Searching, and Storing:

Citation Chasing: Using the bibliography of a key article to see what the author cited in writing their article. Think of this as going back in time.
- To see if Gelman owns the journal click on the Journals Tab (from library.gwu.edu)
- Search the name of the journal
- If we do own the year you need, click through to the journal and find your article
- If do have access to it electronically, click the link that says “Library Print Journals” to see if we (or the Consortium) own the journal and the year you need in print, then request your article.
- If we do not own it electronically or in print, request the article via Interlibrary Loan

Cited Reference Searching: See who cited a key article in their bibliography. This is more effective with older articles. Think of this as going forward in time.
- Use Advanced Search
- Put the title of the article in the “Exact Phrase” box
- Put the author’s last name in the “Author” box
- If your article is in the results, click on “Cited By” link

Google Scholar:
- Click on the “Cited Reference Search” tab
- Fill in your citation as modeled